

Privacy Policy

Last updated: September 2024



CONTENTS

1.	What information is contained in this Policy?	3
2.	Who is your Data Controller?	3
3.	Purposes and legal basis of processing, categories of data concerned	4
4.	Duration of Data retention	8
5.	Sources of Data collection	8
6.	Data sharing and recipients	9
7.	Your rights in relation to Data processing	10
8.	Automated decision-making, including profiling	11
9.	Cookies and similar technologies	11
10.	How can I manage cookies?	12
11.	Data Protection Officers' contact details	12
12.	Can this Policy be amended?	12



1. What information is contained in this Policy?

This Privacy Policy ('**Policy**') describes how Isar Aerospace collects, uses, accesses or otherwise processes personal data relating to you ('**Data**'), as well as information about your rights and how to exercise your rights in relation to such processing. We may amend this Policy unilaterally from time to time. Any such amendments will be effective immediately upon publication. Please visit our website at <u>www.isaraerospace.com</u> ('**Website**') regularly for the latest version of this Policy.

Please note that we process Data in accordance with applicable Data protection laws, including the General Data Protection Regulation (2016/679) ('**GDPR**').

2. Who is your Data Controller?

Your Data Controller is **Isar Aerospace SE**, registered under number 290907, with its address at Caroline-Herschel-Straße 2, 85521 Ottobrunn, Germany.

Additionally, if you act as a representative of a business partner entering into a contract, apply for a job position, visit premises under CCTV surveillance, or otherwise establish a relationship with another company within the Isar Group, that respective company will also act as your Data Controller:

- Name: Isar Aerospace France SAS Registration number: 920283116 Address: 36 Route de Lorrez le Bocage, 77710 Nanteau-sur-Lunain, France
- Name: Isar Aerospace Norway AS Registration number: 927 020 599 Address: Sjøgata 26A, 8480 Andenes, Norway
- Name: Isar Aerospace Sweden AB Registration number: 559305-8554 Address: Tapparegatan 3A 981 37 Kiruna Sweden
- Name: Isar Aerospace US Inc Registration number: 1235466
 Address: 21828 Wingfoot Ct. Broadlands VA 20148 USA

3. Purposes and legal basis of processing, categories of data concerned

3.1. Concluding and executing agreements

To establish, manage, and fulfill contractual obligations with our customers, service providers, vendors, suppliers, and other business partners, it is necessary to process their data (if they are natural persons) or the data of their representatives (if they are legal entities). This includes, for example, exchanging information necessary for the negotiation, formation, and execution of contracts, as well as maintaining ongoing communication and cooperation throughout the business relationship.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
 Contract (Art. 6(1)(b) of the GDPR) Legitimate interest in concluding and executing agreements with business partners (Art. 6(1)(f) of the GDPR) 	Name and surname, job title, contact information (telephone number, email address), company affiliation, position within the company, signature, communications, and any other information necessary for contract negotiation, execution, and management.	Yes. It is a requirement of the contract and the law. If you do not provide this Data, Isar Aerospace will not be able to conclude and perform a contract with you

3.2. Security and operations: CCTV & access control

To ensure security of the company's property and personnel, investigate incidents, when necessary, ensure compliance, conduct manufacturing operations such as launch vehicle and its components manufacturing, testing and assembly and other related operations, Isar Aerospace conducts video surveillance at the following locations:

- **Production Site in Germany**: Finsinger Feld 9, 85521 Ottobrunn, Germany (gates to the territory, entrance to and surrounding of the office building, occasionally inside the testing container);
- Engine subsystems testing site in Germany: Kolbersberg 102 84571 Reischach Germany (gates to the territory, territory perimeter, testing site and inside of testing containers) (including occasional sound recording);
- Office building in Germany: Caroline-Herschel-Straße 2 and 4, 85521 Ottobrunn Germany (entrance to the office building);
- Launch Site in Norway: Nordmelaveien 769, 8489 Nordmela, Norway (gates to the territory, territory perimeter, Launch Pad, and inside the Assembly, Integration and Testing Hall) (including occasional sound recording);
- Testing site in Sweden: Isar Sweden AB/c/o Esrange Space Center 981 91 Jukkasjärvi Sweden (testing site and storage containers).

Isar Aerospace also controls access to its premises and territories using access badges, by registering visitors, and by monitoring vehicles that are entering and leaving Isar Aerospace facilities

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
Legitimate interest in ensuring security and conducting operations (Art. 6(1)(f) GDPR)	CCTV (video) data, occasional sound recordings, name, surname, date and time of entry and exit from premises and territories, date and time of access card activation, incident information, access rights and access bookings, photo for company ID, motor vehicle registration number(s)	No

3.3. Marketing activities

When you or the company you represent use our services, purchase our products, consent to receive marketing communications, or when Isar Aerospace has a legitimate interest in informing you about our services and products, we will process your Data as outlined below.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
 Consent (Art. 6(1)(a) of GDPR) 	Name, surname, email address, telephone number,	No
 Legitimate interest in carrying out direct marketing 	preferences for receiving marketing communications and	
activities (Art. 6(1)(f) of GDPR)	details about how you engage with our marketing	
Customer relationship:	communications	
 Germany: Art. 7(3) of the <u>Act against Unfair</u> 		
Competition		
• France: Art. L34-5 of the Postal and Electronic		
Communications Code		
Sweden: Chapter 19 of the Swedish Marketing Act		
Norway: Section 15 of the <u>Marketing Control Act</u>		

3.4. Processing orders and delivering goods to you

When you purchase products on our Website, Isar Aerospace will process the Data necessary for order confirmation, invoicing and shipping. The Data processed allows us to efficiently manage transactions, provide timely updates on order status, and ensure that the goods are delivered to the correct address.



Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
Contract (Art. 6(1)(b) GDPR)	Name and surname, shipping and billing address, contact information (telephone number, email address), payment details, order details, and delivery preferences	Yes. It is a contractual requirement. If you do not provide this Data, Isar Aerospace will not be able to provide you with its products.

3.5. Customer support

To provide effective customer support, Isar Aerospace processes Data to address inquiries and resolve issues. This includes managing communication with customers and ensuring that customer needs are met promptly and efficiently.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
Consent (Art. 6(1)(a) GDPR)	Email address, subject of your inquiry, date of your inquiry, content of your inquiry, attachments to your inquiry, your name and (or) surname provided in your inquiry, reply to your inquiry, other information provided by you	No

3.6. Recruitment

When you apply for a position at Isar Aerospace, or when Isar Aerospace contacts you regarding a job opportunity, we process your Data as part of the recruitment process as described below. This process includes evaluating your qualifications, experience, and suitability for open positions within the Isar Aerospace organization. The Data enables us to communicate with you throughout the recruitment process, schedule interviews, assess your qualifications, and make informed hiring decisions.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
Consent (Art. 6(1)(a) GDPR)	Name and surname, contact information (telephone number, email address), CV/resume details, citizenship and country of birth, notice period, salary	No

Taking steps at the request of the data subject to enter into a contract (Art. 6(1)(b) GDPR)	expectations, cover letter, educational background, employment history, references, interview notes, and other relevant information provided by the applicant
Legitimate interest in carrying out the selection of potential employees (Art. 6(1)(f) GDPR)	

3.7. Administration of Isar Aerospace's social media profiles

To manage Isar Aerospace's social media presence effectively, Isar Aerospace processes Data from individuals who interact with its social media profiles. This includes managing accounts on platforms such as Facebook, LinkedIn, Twitter, Instagram, and others.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
 Consent (Art. 6(1)(a) of GDPR) Legitimate interest in administrating social media profiles (Art. 6(1)(f) of GDPR) 	Name and surname provided in your social media profile, email address, messages, message information, attachments, comments, shares, reactions, other interactions and additional Data provided	No

3.8. Compliance with legal requirements and defense of Isar Aerospace's legal interests

Isar Aerospace will retain the Data in accordance with statutory limitation periods to defend its rights and legal interests if necessary. Some Data must be retained to comply with legal requirements in accounting, archiving, and other areas. In rare cases, if you become involved in a legal process to which Isar Aerospace is a party, Isar Aerospace will use this Data for that legal process.

Legal basis for the processing	Categories of Data processed	Is the provision of Data a requirement?
 Legal obligation (Article 6(1)(c) of GDPR) Legitimate interest in protecting our rights and legal interests (Article 6(1)(f) GDPR) 	Name, surname, email address, contracts, legally binding documents and data, correspondence, legal documents, pleadings, annexes, court documents, investigative information, information about convictions and criminal offences, correspondence, possible breaches and incidents, and any other Data provided and collected	Yes, the provision of data is necessary if required by applicable laws. If you do not provide this data, Isar Aerospace will be unable to offer its services or products, or otherwise maintain a relationship with you



4. Duration of Data retention

Isar Aerospace retains the Data in a form that allows your identity to be determined no longer than necessary for the purposes for which the Data is processed, and in accordance with legal requirements:

- Financial transactions Data is retained for 10 years from the date of the transaction, in compliance with applicable tax and accounting regulations.
- Data related to the conclusion and execution of agreements with business partners is retained for the duration of the agreement and for 10 years thereafter.
- Video recordings are retained for up to 4 weeks from the date of recording, except in cases where there is reason to believe that illegal actions have been recorded. In such cases, the recordings are retained until the relevant investigation and/or case is concluded.
- At the Launch Base facilities in Norway, launch vehicle related testing and launch operations recordings are retained for up to 4 weeks, and recordings made during launch operations are retained for 3 years from the date of recording.
- Data obtained through the recruitment process will be retained for up to 2 years after the recruitment process is concluded.
- Isar Aerospace will retain any other data for up to 10 years.

5. Sources of Data collection

Isar Aerospace collects most of the Data from you. Where necessary for the purposes set out below, Isar Aerospace collects Data from other sources.

Source of origin of Data	Purpose of processing
Service provider, vendors, suppliers or other business partners (when you are a representative of such entities)	Concluding and executing agreements
Recruitment agencies, job search portals, professional social networks (e.g. LinkedIn)	Recruitment
Social media service providers	To administer our social media profiles

6. Data sharing and recipients

Where necessary for the above purposes and subject to applicable law, Isar Aerospace shares Data with the following recipients.

Recipients or categories of recipients	If the Data are to be transferred to a third country or an international organisation:	
	Third country outside the European Economic Area	Safeguard measure or exemption allowing the transfer
Companies of the Isar Aerospace Group		
Accounting service providers: DocuWare GmbH; DATEV eG; XLedger AS; Demps & Partners PwC Norway, PartG; SAP- Lufthansa Infustry Solutions AS GmbH Norway: Norwegian Civil Aviation Authority; Andøya Spaceport AS (launch site operator)		
Lawyers, notaries, bailiffs, data protection officers, auditors, consultants		
Providers of IT tools and services, electronic communications service providers, travel agencies, insurance companies, accounting and other service providers, banks		
State labour, social security, tax, supervisory authorities, police, prosecutors, courts, law enforcement and other state and local authorities		
Greenhouse Software, Inc. (recruitment service provider)	UK	Adequacy decision
Docusign, Inc. (electronic signatures management software provider)	EU / USA	EU Standard Contractual Clauses
Facebook (Meta) (social media service provider)	EU / USA	EU Standard Contractual Clauses
LinkedIn (social media service provider)	EU / USA	EU Standard Contractual Clauses
Microsoft Corporation (IT infrastructure and services provider)	EU / USA	EU Standard Contractual <u>Clauses</u>

Banks: Kreissparkasse München Straberg Ebersberg; Unicredit Bank AG; Nordea Bank Abp, Filian I Norge; Bank of America Merrill Lynch; Silicon Valley Bank; Pleo Technologies A/S	Various	EU Standard Contractual Clauses, performance of a contract (Art. 49(1)(b) of the GDPR)
Potential or actual purchasers of the business or part of it and their authorised advisers or representatives	Various	EU Standard Contractual Clauses

7. Your rights in relation to Data processing

My rights	Summary				
Right of access	The right to obtain confirmation from us as to whether Data relating to you is being processed and, if such Data i being processed, the right to have access to the Data and information about the processing.				
Right to rectification	The right to require us to rectify inaccurate Data relating to you.				
Right to erasure ('right to be forgotten')	 when Data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; when you withdraw consent on which the processing of Data is based and there is no other legal ground for the processing; when you object to the processing of Data and there are no overriding legitimate grounds for the processing, or you object to the processing for direct marketing purposes; where the Data have been unlawfully processed; 				
Right to restriction of processing	 where the Data have to be erased for compliance with a legal obligation; where the accuracy of the Data is contested by you; where the processing of Data is unlawful and you oppose the erasure of the Data and request the restriction of their use instead; where we no longer need the Data for the purposes of the processing, but they are required by you for the establishment, exercise or defense of legal claims; where you have objected to the processing of the Data and until it has been verified whether our legitimate interests override yours. 				

Right to data portability	where you seek to receive the Data you have provided in a structured, commonly used and machine-readable form or to transmit those Data to another controller, the processing is based on consent or on a contract and is carried out by automated means.
Right to object	where the collection and use of the Data is based on a task carried out in the public interest or in the exercise of official authority vested or legitimate interest, including profiling, or where you object to the collection of your Data for direct marketing purposes.
Right to withdraw consent	where the processing of Data is based on consent and you seek to withdraw it at any time.
Right to lodge a complaint	Right to lodge a complaint with a supervisory authority

8. Automated decision-making, including profiling

Isar Aerospace does not make decisions based solely on automated processing of Data, including profiling, which would produce legal effects concerning you or similarly significantly affect you.

9. Cookies and similar technologies

The cookies and similar technologies listed below are used to save information or to access information that is already stored on your devices. A cookie is a small piece of data saved by the Website on your computer or mobile device. Cookies facilitate the Website's ability to remember details about your visit, thereby simplifying future visits and enhancing the site's utility for you. Additionally, other technologies, such as unique identifiers for identifying your browser, app, or device, pixels, and local storage, may be employed for similar purposes.

www.isaraerospace.com

Purpose of processing	Cookie	•••	Whether third parties will have access to the information	Duration of operation
This cookie, set by Cloudflare, is used to support Cloudflare Bot Management.	cf_bm	Necessary	Yes	1 hour



Calendly sets this cookie to track users across sessions to optimize user experience by maintaining session consistency and providing personalized services	_cfuvid	Necessary	Yes	session
This cookie is used for storing the visitor preference for the cookies in the information notice.	cookie_consen t_level	Necessary	No	2 months 1 day

10. How can I manage cookies?

Most browsers give you the ability to manage cookie settings, including the use of cookies, and to delete cookies and browsing history. This applies to browsers such as <u>Chrome, Safari</u>, <u>Firefox</u>, <u>Internet Explorer</u>, and <u>Opera</u>.

11. Data Protection Officers' contact details

You can contact our Data Protection Officers at dataprotection@isaraerospace.com.

12. Can this Policy be amended?

Isar Aerospace may update this Policy from time to time. The latest version of this Policy can be found at <u>www.isaraerospace.com</u>.

Last updated: September 2024